July 17, 2013

Dr. Ali Dastmalchi

Chancellor & CEO

University of Northern Virginia

7535 Little River Turnpike, Suite 103

Annandale, VA 22003

**Certified Mail: 7012 2920 0002 2943 9912**

Dear Dr. Dastmalchi:

I am writing to inform you that the State Council of Higher Education for Virginia voted to revoke the University of Northern Virginia’s Certificate to Operate on July 16, 2013 pursuant to 8 VAC 40-31-180 (B)(2)(b). The resolution passed by council states:

WHEREAS, the University of Northern Virginia (UNVA) has now gone five (5) years without achieving candidacy status with an accrediting body recognized by the U.S. Department of Education (USED), in violation of 8 VAC 40-31-180 (B)(2)(c); and

 WHEREAS, in March 2012 UNVA voluntarily entered into a consent agreement with the State Council of Higher Education for Virginia (SCHEV) that extended the period allowed to achieve candidacy to June 1, 2013, which deadline UNVA has failed to meet; and

 WHEREAS, the referenced consent agreement includes provisions (1) that if the June 1, 2013 deadline is not met, then SCHEV would proceed immediately to revoke UNVA’s *Certificate to Operate*, and (2) that UNVA has waived its right to any appeals of such revocation; and

 AND WHEREAS, Code of Virginia § 23-276.8 obligates institutions that close as a result of having their certification revoked to facilitate the preservation of student records either by transferral to SCHEV or by arrangement with another institution of postsecondary education;

THEREFORE, BE IT RESOLVED

 (i) that the State Council of Higher Education for Virginia (SCHEV) revokes the University of Northern Virginia’s (UNVA) *Certificate to Operate* in the Commonwealth of Virginia, effective immediately; and

 (ii) that the proprietors of UNVA—including but not necessarily limited to the owner, board, and senior administrators—shall, as required by Code of Virginia § 23-276.8, make arrangements immediately for the transfer of student records either (1) to SCHEV in a manner and form that will facilitate storage with the Library of Virginia; or (2) to another institution of postsecondary education; and

 (iii) that SCHEV staff is authorized to review and approve any plan proposed by UNVA for the transfer of student records, and shall report to Council and the Attorney General on the status of such transfer regularly until it has been completed.

In order to comply with the *Code of Virginia* § 23-276.16 and the council resolutions, UNVA must cease and desist offering postsecondary instruction and engaging in any postsecondary educational activities in the Commonwealth of Virginia immediately. In preparation for the closure, University of Northern Virginia must provide the State Council of Higher Education for Virginia (SCHEV) with the following information within ten calendar days of the date of this letter:

1. A list of students enrolled at your Northern Virginia Campus that includes:
	1. Mailing addresses;
	2. Name of program student is enrolled in; and
	3. Whether or not the student has an F1 visa.
2. Financial records for currently enrolled students which include all charges and payments.
3. Calculation of unearned tuition for each student enrolled at the time of closure. Please note that the *Code of Virginia* § 23-276.16 (C) requires closing institutions to provide an adequate teach-out plan or refunds of unearned tuition. As UNVA is an unaccredited institution, it is highly unlikely students will be eligible to transfer to another institution to complete their programs of study.
4. The location where transcripts for all current and former students will be stored and the planned date of transfer. Pursuant to the *Code of Virginia* § 23-276.8, if UNVA does not have an agreement with another institution for the preservation of records, it must arrange to transfer those records to SCHEV. Student transcripts transferred to SCHEV must be in the format required by the Library of Virginia. Instructions regarding preparation of student records for transfer to the Library of Virginia are available from SCHEV staff upon request.

Upon receipt of the above listed documents, SCHEV will:

* 1. Notify currently enrolled students that the school is no longer legally authorized to operate in Virginia;
	2. Confer with the Department of Homeland Security to determine viable options for current F1 students enrolled at UNVA;
	3. Estimate claims for unearned tuition to be processed from the surety instrument SCHEV has on file for UNVA.

If you have any questions regarding this letter, please contact Josephine Wright at 804-225-2753 or via e-mail at JosephineWrigt@schev.edu.

Sincerely,

Peter Blake

c: The Honorable Laura Fornash, Secretary of Education

 Dr. Joseph G. DeFilippo, Director of Academic Affairs & Planning, SCHEV

 Ms. Noelle Shaw-Bell, Associate Attorney General, Education

 Ms. Sylvia Rosa-Casanova, Director, POPE

 Ms. Josephine Wright, Compliance Investigator, POPE